

**Pratt & Whitney Rzeszów S.A.**

ul. Hetmańska 120  
35-078 Rzeszów  
tel. (17) 85 46 200, fax (17) 86 20 750  
[www.pwrze.com](http://www.pwrze.com)



**Pratt & Whitney**

A United Technologies Company

ZNAK: PFS/61/2018

DATA: 04.10.2018

Dear Valued Supplier,

We kindly inform that as of October 1, 2018, the process of posting invoices at Pratt & Whitney Rzeszow S.A is going to change.

All invoices issued for Pratt & Whitney Rzeszow S.A will be handled by new entity: RR Donnelley Polska Sp.z o.o., Al. Jerozolimskie 56C, 00-803 Warszawa (a scanning company, processing Pratt & Whitney Rzeszów S.A. invoices);

Further to that change, in order to improve process of our service, timeliness of invoice processing and paying, we kindly request that from **October 1, 2018** your invoices are sent:

- in electronic format to email address:  
**gp.pwc.PWR-PWR.invoices@pwrze.utc.com**
- in paper format mail to be sent:  
**al. Jana Pawła II 25, 00-854 Warszawa PO BOX: 065A3G004**

In order to ensure the faster service possible and compliance with tax regulations please respect the following:

- Invoice should be send only once: in electronic or paper format
- E-Invoice should not be encrypted or password protected
- In order to ensure integrity and unchangeable of data, each e-invoice should be send as a separate, not editable attachment, preferable form of document is PDF
- E-invoice attachments i.e. cost calculations, protocols of acceptance without technical data should be integrated part of e-invoice (should be sent as one pdf together with invoice)

For any invoice or payment queries, please contact Pratt & Whitney Shared Service Center by e-mail or phone:

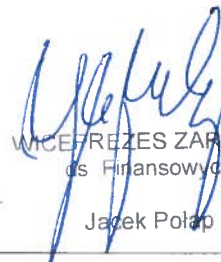
E-Mail: **APIquiriesPWR@pwrze.utc.com**

Phone: **+48 (17)861 58 31, +48 (17)854 66 37 +48 (17)854 67 04, +48(17)854 79 37, +48(17)866 78 34**

**ITC Reminder**

- do not include any technical data in your invoices (dimensions and other technical characteristics of goods)
- refrain from attaching to your invoices additional documents containing technical data (for example quality certificates which may contain technical data of goods)

Technical data contained in your invoices or documents attached to it may be controlled. Sending them may require from you fulfillment of certain license requirements. Noncompliance with the requirements may result in a violation of applicable export laws

  
 WICEPREZES ZARZADU  
 ds. Finansowych  
 Jacek Polap

District Court in Rzeszów, XII Commercial Division of the National Court Register KRS: 0000014898  
Database on Products, Packaging and Waste Management, BDO registration number: 000020047  
ACCOUNT: Bank Handlowy SA, No Rach.: PL04 1030 1508 0000 0008 0282 5056, NIP: 813-02-67-970, REGON: 690 297 876  
Company capital: 113 704 610 PLN

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