

Dear Suppliers.

### ILLEGIBLE DRAWINGS

Recently it has been found at production stage that there were illegible and unclear drawings. Main reason were:

- making copies of another copies,
- ballooning drawing in places where it covers up drawing data.

**Below are methods to ensure that drawings are clear and legible:**

1. Requesting good quality drawings from customer when they are unclear and illegible.
2. Ballooning drawing in a way that it will not make it unclear and illegible.
3. Making copies of original drawing.
4. Replacing drawings at production stage after they become unclear and illegible.

**Note:**

Each copy must be controlled and must have a copy number.