

**Dear Supplier,**

In actual revision D of AS9100 Aerospace Standard, requirements regarding retention of quality documentation and records were clarified in paragraph 7.5.3.2. Organization is obligated to define, what shall be done with documentation and records concerning its production after retention time.

Pratt & Whitney Rzeszów S.A. recommends to destroy documentation after retention time:

- 40 years for documentation of safety flight parts, flight critical parts, ESA processes
- 10 years for documentation of all other parts

Next revision of Instruction 150 "Requirements for Supplier of P&W Rzeszow S.A." will define described above requirement. New revision will come up in January 2018.